

Special Projects Coordinator

Summary

The Special Projects Coordinator coordinates specific initiatives to assist in the development, promotion and integration of Telehealth into the routine delivery of Health Care in the region. S/he identifies key clinical areas for innovative applications for Telehealth and takes the application from idea through development and testing to integration into the KO model.

Supervised by Program Manager

Key Activities

1. Animate and develop to completion projects which expand the use and health care reach of the Telehealth Program.
2. Work with health professionals to document clinical service integration priorities and partnership opportunities.
3. Travel to communities to meet with leadership and community committees to research health and wellness needs in which Telehealth might be used for solutions.
4. Carry out communications and information sharing processes required during project roll out.
5. Produce regular reports, analysis and advice to the KO Telehealth Team on the development of the projects assigned.

Required Skills, Education and Abilities

1. Nursing or Social/Health Services Degree or equivalent in work experience;
2. Demonstrated ability to animate and co-manage community-based initiatives;
3. Strong oral and written communication and research skills (including report and proposal writing);
4. Knowledge and proven experience in computerized word processing;
5. Competence in a database program(s) a definite asset;
6. Ability to speak Cree, Oji-Cree or Ojibway a strong asset;
7. Knowledge of and commitment to the services provided by Keewaytinook Okimakanak;
8. Knowledge of the people, culture and history of Nishnawbe-Aski Nation; in-depth knowledge of the cultural and health development priorities of regional First Nations.